

LOGO MAJLIS

COUNCIL \_\_\_\_\_

**NEW HOLDINGS REGISTRATION APPLICATION FORM****\* IMPORTANT**

Please attach the documents as below:

- [ ] Location Plan Sketch and Floor Plan Sketch  
 [ ] A copy of Front & Back Identity Card  
 [ ] A copy of the Land Letter / Letter of Confirmation of Ownership from the Local Ketua Kaum  
 [ ] Property Picture

| <b>A. APPLICANT INFORMATION</b>   |  |                            |                   |
|---|--|----------------------------|-------------------|
| Name<br><i>(As in Identification Card)</i>  |  |                            |                   |
| I/C No  |  | Email                      |                   |
| Address<br><i>(As in Identification Card)</i>                                     |  |                            |                   |
| Property Address  |  |                            |                   |
| Telephone No ( <i>Home</i> )  |  | Telephone No ( <i>Hp</i> ) |                   |
| <b>B. BUILDING INFORMATION</b>  |  |                            |                   |
| Landmark<br><i>(Example: Surau, Football Field, Hall etc)</i>                     |  |                            |                   |
| Building Type   | Residential: <i>(Please State Detached, Semi Detached etc)</i> | Construction Material      | Concrete          |
|   | Commercial: <i>(Please State Detached, Semi Detached etc)</i>  |                            | Concrete / Timber |
|   | Others: <i>(Please State)</i>                                  |                            | Timber            |
| Property Usage<br><i>(Please State Dwelling House, Village Shop, Canteen etc)</i> | Others: <i>(Please State Asbestos, Bamboo etc)</i>             |                            |                   |
| No. of Storey   |  |                            |                   |
| <b>C. LAND INFORMATION <i>(If any)</i></b>  |  |                            |                   |
| Division:   | Lot / OT / Lease No:   | Block/Section:             | Land District:    |
| <b>D. APPLICANT ACKNOWLEDGEMENT</b>   |  |                            |                   |
| I confirm that all the above details are true                                     |  |                            |                   |
| Applicant Signature   |  | Date                       |                   |
| <b>E. CONFIRMATION by KETUA KAMPUNG / KETUA KAUM / KAPITAN / TUAI RUMAH</b>       |  |                            |                   |
| Remarks:  |  |                            |                   |
| Certified by:<br><i>(Signature and chop)</i>                                      |  | Date                       |                   |
| <b>F. FOR OFFICE USE</b>  |  |                            |                   |
| Accepted by   |  | Date                       |                   |
| Verified by   |  | Date                       |                   |
| Reference No  |  |                            |                   |